

## Guidelines for Public Comment

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1. Persons wishing to address the board shall advise the president prior to the beginning of the meeting by giving their name and the agenda item which they wish to address.
2. The chair may, at his/her option, or shall on majority vote of the board, recognize persons to address the board of trustees after the members have discussed the agenda item but prior to a vote on the motion.
3. There shall be agenda time for members of the public to address the board on non-agenda items. The board shall, however, take no action on concerns or requests made during this time:
  - a. Each speaker is limited to five minutes;
  - b. Written information may be submitted;
  - c. Persons wishing to speak will identify themselves and state whether or not they represent an opinion of a group; and
  - d. Information or comments related to NCCC non-elected personnel may be referred to executive session.